

# **JUNE RECITAL - PICTURE WEEK INFO 2017**

## **• HAIR, MAKE-UP, BUDDY PICTURES & MORE •**

**Class & Individual pictures will be taken on:**  
Tuesday, February 28<sup>th</sup> - Monday, March 6<sup>th</sup>

There will be NO DANCE CLASSES during Picture Week on Tuesday - Monday.  
Make-up classes are available and encouraged. There will be classes on Monday (2/27).

### **TO FIND YOUR CHILD'S PICTURE DAY AND TIME:**

View/Download the PICTURE WEEK SCHEDULE  
[www.TakeFiveDance.com/Productions.htm](http://www.TakeFiveDance.com/Productions.htm)

#### **1. IF YOU CANNOT ATTEND YOUR CLASS PICTURE TIME**

Please call the Office ASAP. This will prevent us from waiting for someone who is not showing up.

#### **2. WHAT IS INVOLVED IN PICTURE WEEK?**

We will have 2 photographers working at the same time, over 100 class pictures will be taken, in addition to individual pictures for over 750 dancers. It is very important that we keep on schedule. Take Five Dance teachers and administration will be available on each picture day. They will be able to assist with costumes, hair, make-up and the posing of dancers. This year over 45 hours will be spent taking pictures of our talented dancers!

#### **3. CHECK-IN PROCEDURES**

- A. Check-in at the Office and Proof the spelling of your child's name
- B. Receive Photography card (one per family) at the Office
- C. Pay the \$5.00 (per class, per student) group picture fee (if you haven't already) to the Office

#### **4. CLASS PICTURE FEE: PAY IN ADVANCE FOR FASTER CHECK-IN**

We ask that ALL recital dancers participate in the class photo. In order to cover the cost for each class picture to be included in the recital program book, Take Five Dance will **charge a \$5.00 fee per student, per class picture** (not to exceed \$40.00). For this small amount, your child's picture will be included in the full color program book. *This fee does not include the purchase of the class picture.*

## **5. ARRIVE AT THE STUDIO 30 MINUTES EARLY**

Arrive at **least 30 minutes** before your scheduled class picture time. This will give you plenty of time to check-in, get into your costume and touch up your hair and make-up. Sometimes we may run ahead of schedule.

## **6. COSTUME DESCRIPTION & ACCESSORY SHEET**

Take Five Dance created a Costume Description & Accessory Sheet that is attached to all the costumes. This sheet lists the accessories you need and how your hair should be for pictures. If you have lost this sheet, please see the Office as soon as possible.

## **7. GET ACCESSORIES EARLY. DO NOT WAIT UNTIL THE LAST MINUTE.**

Take Five Dance sells the appropriate tights and shoes needed for your costume.

*Please do not wait until the week of pictures* to get these items.

## **8. DO NOT WEAR COSTUMES TO AND FROM THE STUDIO.**

We don't want you to take the chance of tearing your costume or getting it dirty. Please wear street clothes and change into costumes at the studio.

## **9. DRESSING ROOMS**

Dressing Rooms will be used for changing in & out of costumes and as a waiting area for dancers.

**Photography Studio** – Room #5

**Girls' Dressing Room** – Room #4

**Boys' Dressing Room** – Boys' Bathroom

## **10. MAKE-UP FOR YOUR DANCER & WHAT NOT TO WEAR**

- **Ages 3-6:** Do not need to wear make up for pictures.
- **Ages 7 & up:** Dancers should wear **very little** makeup, only enough to give them some color and show their features. Do not wear stage make up!
- **No** jewelry (stud earrings, only if you absolutely have to wear something). • **No** tattoos.
- **No** polish on fingers or toes. • **No** glitter or sparkles on your face, body or in your hair.

## **11. HAVE HAIR & MAKE-UP READY**

Dressing room space is limited. Have your dancer's hair and make-up done at home and only do touch ups at the studio. See hairstyle instructions that are included in this packet.

## **12. BRING YOUR OWN SUPPLIES TO PICTURE DAY**

- Hair pins, hair nets, hair spray, pony tail holders, brush/combs
- Safety pins, bobby pins, make-up

### **13. NO PARENTS IN THE PHOTO STUDIO**

No parents are allowed in the photo studio. The less distractions, the better the pictures. There will be two photographers in the classroom plus dancers, teachers and other Take Five Dance employees. There simply will not be enough room.

### **14. INDIVIDUAL PICTURES (OPTIONAL)**

B & R Photography does not charge a sitting fee. No sign up needed. Picture appointments are first come, first served. Individual pictures will be taken immediately following the class group picture.

### **15. BUDDY/COUSIN PICTURES**

B & R Photography charges a \$10.00 sitting fee for each Buddy/Cousin picture. This must be paid at the time of pictures. Siblings do not have to pay a sitting fee for Buddy pictures.

### **16. NEED ALTERATIONS FOR YOUR COSTUME(S)?**

Please make sure your teacher sees your child in the costume before any alterations are made.

### **17. YOUR HELP & COOPERATION ARE APPRECIATED**

Take Five Dance is known for keeping on schedule and many times we run ahead of the schedule. Teachers, parents and dancers working as a team will make this year no different. We need everyone's help in order to make this year's event a success.

## **IMPORTANT PICTURE DATES TO REMEMBER**

Picture Week (NO DANCE CLASSES): February 28<sup>th</sup> - March 6<sup>th</sup>

Photos Available To View Online: Monday, March 13<sup>th</sup>

Last Day To Order Pictures To Receive Discounts: Sunday, April 2<sup>nd</sup>

Program Ads & Full Payments Due: Saturday, April 8<sup>th</sup> by 12:30 p.m.

# HAIR STYLES FOR PICTURE WEEK AND JUNE RECITAL

**Low Ponytail,  
No Bangs**



**Low Ponytail, No Bangs,  
Side View**



**Sides Pulled Up  
w/ a Hair Tie**



## HOW TO MAKE A BUN:

Start with a  
Low Ponytail.



Starting at the base of the ponytail, twist the ponytail all the way down to its end.



Take the twisted hair and wrap it around the base of the ponytail in a circular motion.



Continue the circular motion until a bun is formed. Hold bun securely.



As you are holding bun securely, a hairnet around the bun is required. Put hairnet around bun and start by pinning down the loose end and continue to pin around the bun.



Make sure bun is pinned down tightly and even with the ears.



# BUY YOUR AD SPACE TODAY!

Program Book Ads for June Recital 2017

*Creating Lifetime Memories*

**Family &  
Friends  
are  
welcome  
to *SHARE*  
ad space!**

- Personal well wishes to Dancers.
- Thank You's to Instructors
- Family & Friends to share Memories
- Business Advertising



LILLY  
Good luck at your recital!  
Watching you makes our hearts dance with happiness.  
**WE LOVE YOU!**

**ADS & FULL PAYMENT DUE  
APRIL 8TH**

*Valentina*  
We are so proud of you & we love you very much.  
*Love - Your Family*



**Prices & Ad Sizes:**

- 1/4 Page.....\$110.00 (1 photo & text)
- 1/2 Page.....\$160.00 (3 photos & text)
- Full Page.....\$270.00 (8 photos & text)

**To insure the best design quality:**  
Avoid cutting, cropping, gluing, stapling or paper clipping photos.  
No collages or pre-designed ads will be accepted.  
We will enlarge and reduce photos as necessary. We will also crop each photo to its best advantage.  
We reserve the right to reject photos or text or ask to make changes to conform to the standards of Take Five Dance Academy.