

JUNE DANCE PRODUCTION 2018

AT A GLANCE CALENDAR

Please read the June Dance Production SIGN UP PACKET for more detailed information.

Permission Slips, Costume Payments & Group Picture Fees Due	Monday, Oct. 30 th - Saturday, Nov. 4 th , 2017
Costume Distribution	Begins in January - February
Picture Week	Tuesday, February 27 th - Monday, March 5 th
Mandatory Parent Meeting Week	Monday, May 14 th thru Saturday, May 19 th During your dancer's regular class time
Allocated Tickets Go On Sale	Monday, May 14 th thru Saturday, May 19 th
Unlimited Tickets Go On Sale	Monday, May 21 st
Program Book Ads Payment Due	Monday, March 26 th
Recital Performances	Thursday, June 21, 2018 @ 6:30 pm Friday, June 22, 2018 @ 6:30 pm Saturday, June 23, 2018 @ 10:00 am (Matinee) Saturday, June 23, 2018 @ 2:00 pm (Matinee) Saturday, June 23, 2018 @ 6:30 pm Sunday, June 24, 2018 @ 3:00 pm (Matinee)
Dress Rehearsals	
Company	Monday, June 18, 2018
All Ballet Classes (6 yrs. Old & Up) Mini Ensemble, Youth Ensemble, Fifth Element and 11+ A, B, C. Times to be announced	Tuesday, June 19, 2018
All Other Classes Times to be announced	Wednesday, June 20, 2018

JUNE DANCE PRODUCTION SIGN UP PACKET 2018

Dancing the Days Away

Preparations are underway for Take Five Dance Academy's 27th annual dance production. Teachers and staff members are hard at work preparing for a FABULOUS, ORGANIZED and ENTERTAINING production.

Recital Performances:

Thursday June 21, 2018 @ 6:30 pm
Friday June 22, 2018 @ 6:30 pm
Saturday June 23, 2018 @ 10:00 am (Matinee), 2:00 pm (Matinee) and 6:30 pm
Sunday June 24, 2018 @ 3:00 pm (Matinee)

Dress Rehearsals:

Monday June 18, 2018 Company
Tuesday June 19, 2018 All Ballet Classes (6 yrs. Old & Up)
Mini Ensemble, Youth Ensemble,
Fifth Element and 11+ A, B, C.
Times to be announced.
Wednesday June 20, 2018 All Other Classes
Times to be announced

Dress Rehearsals & Recital Performances Location:

WESTVIEW HIGH SCHOOL THEATRE
10850 West Garden Lakes Parkway, Avondale 85392 • (107th Ave., south of Indian School Rd.)

1. Permission Slip and Costume Payment Information

Enclosed is our annual production permission slip. Please sign and return with your costume payment. Costumes are payable only by cash or Visa/MasterCard cards. There are NO REFUNDS.

**Permission Slips & Payments are due during the week of
Monday, Oct. 30 - Saturday, Nov. 4, 2017**

2. Late Costume Payments

Costume ordering will start and finish during the week of November 6-10. Once our orders have been placed with the costume companies, we may be able to accept your costume payment, with an added \$20.00 late charge, per costume. This policy will be strictly enforced. Costume companies charge more for costumes that are purchased individually than they do for bulk ordering. Please do not take any chances. It is imperative that everyone meets our deadline in order to ensure adequate time for costumes to be made, shipped, sorted, labeled and handed out in time for class pictures.

WE CANNOT GUARANTEE THAT LATE ORDERS WILL BE HERE IN TIME FOR CLASS PICTURES.

3. Costume Price List

The prices indicated are for the costumes only.

GROUP PICTURE FEES ARE DUE AT THE SAME TIME as your costume payment.

All Company Levels & Fifth Element SPECIALITY COSTUMES WILL HAVE A SEPARATE PRICE LIST.

	<u>Paid BY Nov. 4, 2017</u>	<u>Paid AFTER Nov. 4, 2017</u>
<u>ALL BOYS (deposit for each costume)</u>	<u>\$25.00</u>	<u>\$25.00</u>
<u>Creative Dance (3 year olds)</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Intro to Dance (4 year olds)</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Dance Basics (5 year olds)</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Primary Dance (6 year olds) Ballet, Tap, Jazz, Hip Hop</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Acro 1 and 2 (4-6 year olds)</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Hippity Hop (4-5 yr olds)</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Ballet (All levels ages 7-10, 11+/Teens)</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Tap (All levels ages 7-10, 11+/Teens)</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Jazz (All levels ages 7-10, 11+/Teens)</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Acro (Ages 7-Teens, Level A, B, Green, Purple)</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Acro (Level White)</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Hip Hop (All levels ages 7-10, 11+/Teens)</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Lyrical (All levels ages 7-10, 11+/Teens)</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Fab Fives 5 yr old Tues. 5:15 pm Class</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>Fab Fives 6 yr old Thurs. 5:15 pm Class</u>	<u>\$70.00</u>	<u>\$90.00</u>
<u>High Fives 7-8 yr old Thursday 6:15 Class</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>High Fives 9-up Monday 8:15 Class</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Funky Fives Class</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Jr. Element Class</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Mini Ensemble Class</u>	<u>\$90.00</u>	<u>\$110.00</u>
<u>Youth Ensemble Class</u>	<u>\$90.00</u>	<u>\$110.00</u>

4. Picture Week - Class Group & Individual Pictures

Class Group Pictures:

Take Five Dance will charge a **\$5.00 fee per student, per class picture** (not to exceed \$40) **which will be due at the time you purchase your costume.** For this small amount, your child's picture will be included in the program book. *This fee does not include the purchase of the class picture.*

Picture Week will be Tuesday, February 27th - Monday, March 5th

B and R Photography will be at our studio to photograph class and individual pictures that can be purchased online. These pictures will be used in our full color recital program book.

Additional information about Picture Week and will be available in January.

Because our teachers and office staff are required to assist at the class pictures, we will not be altering our February or March tuition. Makeup classes are highly encourage and available.

5. Costume Book & Accessories

The Costume book will be available early October at the Office. The book will list all the accessories you will need for your costume. Parents are responsible for the purchase of tights and shoes.

6. Costume Measuring in October

During the month of October, Take Five Staff and Teachers will be measuring students for their costumes in class. Their bust, waist, hips and girth are measured and extra room will be allocated for each child's growth. Please fill out your child's approximate clothing/leotard size for June on your recital permission slip. It is very helpful for the proper ordering of costumes.

7. Performance Schedule

The Performance Schedule for your child will be posted on our website (www.TakeFiveDance.com) and bulletin boards in April. Each year we do our best to schedule as many siblings, in a family, to perform in the same show, but it is not guaranteed.

8. Mandatory Recital Parent Meeting Week

Monday, May 14th thru Saturday, May 19th

Each year we designate a week in May to conduct mandatory parent meetings during your dancer's class time. It is imperative that at least one adult from each family be at the meeting. Please make sure dancers attend the meetings. Some meetings will not last the full class time. There will be no altered tuition in May.

All information, procedures and guidelines pertaining to dress rehearsal and the shows will be given out. If you are interested in being a Room Mom or volunteer, you will be able to talk to the teachers at the meeting.

9. Ticket Purchasing

All proceeds from ticket sales will go towards the cost of renting the theatre and dressing rooms, paying the high school staff, maintenance, security, Take Five Dance's teachers and office staff, the rental of lights and digital equipment, the publication of the program book and any other recital expenses that we incur.

Toddlers (or younger) who sit in their parent's lap, do not have to purchase a ticket. Parents that volunteer as room moms, backstage help, and audience coordinators do not need to purchase a ticket.

Recital tickets are NON-REFUNDABLE and we are not responsible for lost tickets.

Adult Tickets - \$17.00
Seated Children Ages 12 & Under - \$10.00

9a. Allocated Ticket Sales

In an effort to ensure core family members (dad, mom, siblings) get to see their dancer perform, your family will be allocated 4 tickets for each show your child is in.

The 4 allocated tickets **ARE ONLY AVAILABLE DURING MAY 14TH-19TH** (Parent Meeting Week).

Out of town during Parent Meeting Week?

Ask another family member, neighbor or friend to purchase your 4 tickets.

Our shows can SELL OUT. Plan accordingly.

IF YOU DO NOT PURCHASE YOUR 4 ALLOCATED TICKETS
YOU RELINQUISH YOUR RIGHT TO A GUARANTEED SEAT.

9b. Families with Siblings

Each year we do our best to schedule as many siblings in a family to perform in the same show. For siblings performing in different shows, we will allocate 4 tickets per show, per family. These tickets must be purchased during the **Parent Meeting Week**.

9c. Unlimited Ticket Sales

All remaining, unsold tickets will become available for purchase as of **Monday, May 21, 2018**. At that time, all families will be able to purchase an unlimited amount of tickets. Please remember that the shows sell out very quickly. If you want to be sure your "extended family" gets the opportunity to see their favorite dancer perform, be prepared to purchase all additional tickets as soon as possible.

10. Classroom Viewing / Closing Classroom Blinds

Starting in **February** we will be closing the blinds on all classroom observing windows in order to start working on choreography for the shows. Closing the blinds will help the dancers stay more focused and have fewer distractions. We will open the blinds for viewing during the last week of each month.

11. Recital Production T-Shirts

Take Five Dance Academy's Souvenir Recital t-shirt will be available for purchase in the Spring. Our recital t-shirt will be **\$20.00** and available in youth and adult sizes.

12. Recital Production DVDs & Blu-rays

A professional media company will be filming our shows. DVDs will be available for purchase. The approximate price will be between \$40.00 to \$45.00.

Absolutely no individual filming or flash photography will be allowed during the performances. This policy will be strictly enforced. Filming is allowed at dress rehearsals only.

13. Production Program Books & Personal/Business Ad Space

One complimentary program book is given to each person who buys an adult recital ticket. The full color playbill includes our show line-up and class pictures of all of our routines. In addition, we offer ad space within this publication to showcase individual dancers. Ads can also be used to promote businesses.

BUY YOUR AD SPACE TODAY!

Program Book Ads for June Recital 2018
Creating Lifetime Memories

ADS & FULL PAYMENT DUE MARCH 26, 2018



**Family & Friends
are welcome to
SHARE ad space!**

- *Personal well wishes to Dancers.*
- *Thank You's to Teachers*
- *Family & Friends to share Memories*
- *Business Advertising*



SHYLA

Good luck at your recital! Watching you makes our hearts dance with happiness.
WE LOVE YOU!



All ads are professionally designed by Take Five Dance!

PRICES & AD SIZES	
1/4 Page.....	\$125.00 (1 photo & text)
1/2 Page.....	\$180.00 (3 photos & text)
Full Page.....	\$290.00 (8 photos & text)

TAKE FIVE DANCE - JUNE DANCE PRODUCTION 2018 PERMISSION SLIP



STUDENT'S NAME & PARENT'S SIGNATURE

CHILD'S NAME (how it will appear in program): _____

PARENT'S NAME: _____ SIGNATURE: _____

By signing, I acknowledge that I have read and agree to follow the items described below on this permission slip. Also, I hereby give my permission for my child to perform in Take Five Dance Academy's Annual June Dance Production.

Recital Packet & Policies: I have received the Recital Packet or have downloaded it from www.TakeFiveDance.com. I have read the packet thoroughly, in its entirety, and fully understand that I must abide by the Studio, Recital, and Ticket Purchasing Policies.

Costume: I will pay for all costuming required for the performance with the understanding that it will become my property upon completion of payment. I have received the list of class performances and understand that my dancer(s) will not be able to change classes once costumes are ordered.

Tuition Will Not Be Altered & Account Balances Must Be Paid: I understand that February, March, May and June tuition will not be altered due to Take Five teachers' involvement with class pictures, parent meetings, dress rehearsals and performances. I understand full June tuition, costumes, tickets, and any other balance on my account must be paid before my child/children may participate in the dress rehearsal and performances.

Mandatory Parent Meetings: I am aware that an adult representing my child/children must attend the Mandatory Parent Meeting(s) in order to ensure organized dress rehearsals and successful performances.

Purchases/Payments: I acknowledge all the financial obligations in participating in the June Recital. I understand that all sales of costumes and tickets are final. There are no refunds. I also understand that costumes and DVDs **must be picked up within 30 days of delivery**. Take Five Dance Academy is not responsible for items not picked up by September 1, 2018.

Accident or Injury: I release Take Five Dance Academy and its staff from any responsibility for any accident or injury incurred during class, rehearsals or performances at Take Five Dance Academy and/or Westview High School.



CHILD'S LEOTARD SIZE REQUIRED - APPROXIMATE SIZE IN JUNE

We use this information as a reference point when ordering your child's costume.

>>>CIRCLE ONLY ONE:<<<

CHILD: 4 6 8 10 12 14 16

ADULT: SM MED LG X-LG 2X-LG

BOYS ONLY:

PANT SIZE: _____

SHIRT SIZE: _____



LIST OF YOUR CHILD'S CLASS INFO AND COSTUME COSTS

IMPORTANT: *Orders placed after NOV. 4, 2017, may not be delivered in time for your child to participate in PICTURE WEEK.*

CLASS	DAY	TIME	TEACHER	COST	OFFICE USE
1.				\$	____ CLICK REC. IN DW
2.				\$	____ CLICK REC. IN DW
3.				\$	____ CLICK REC. IN DW
4.				\$	____ CLICK REC. IN DW

OFFICE USE ONLY (INT. EACH STEP):

DATE ____/____/____ REC. _____ NAME _____

MEASUREMENTS IN DW _____ MARK "IN RECITAL" IN ROLL BOOK _____

MARK PAID & CIRCLED SIZE ON MEASURE SHEET _____ EXTRA [] SPECIAL []

NOTES _____

COSTUME(S) TOTAL \$ _____

GROUP PIC FEE \$ _____

(\$5.00 for each class, not to exceed \$40.00)

GRAND TOTAL \$ _____

PAYMENT AMOUNT \$ _____

BALANCE DUE \$ _____