

# HOW TO REGISTER & PAYMENT OPTIONS

>>>REGISTRATION BEGINS MAY 8, 2017<<<

Registration is on a first come, first served basis. Registration is during our normal school hours.

**Mon.-Thurs.** 10:00 a.m. - 9:00 p.m., **Fri.** 10:00 a.m. - 7:30 p.m., **Sat.** 9:00 a.m. - 1:00 p.m.

## HOW TO REGISTER & WHAT YOU NEED

### 1. REGISTER, RESERVE CLASSES

In order to reserve your place in our classes, we will need the following:

- A. New Registration Form (New Families Only)
- B. Automatic Payment Consent Form
- C. Card holder must be present to setup autopay using a debit or credit card.
- D. Registration Fee (non-refundable); Payable by Cash, debit or credit card.

**New Dancer \$35.00    Returning Dancer \$25.00**

**WE ACCEPT CASH, VISA OR MASTERCARD. CHECKS NOT ACCEPTED.**

*Tuition will be automatically deducted on the 3rd of the every month  
regardless of attendance. Make-up classes are available and encouraged.*

## PAYMENT OPTIONS

### A. AUTOPAY - 3RD OF EACH MONTH

Tuition will be automatically deducted on the 3rd of each month, from your checking account, or credit card (Visa/MasterCard). We do not accept checks.

If credit/debit card is unable to be processed on the 3rd of the month, there will be a 30% late fee.  
If outstanding tuition is not paid by the 15th of the month, student will be withdrawn from the school.  
Depending on the availability of classes, student may re-enroll.

### B. PAY FOR THE ENTIRE DANCE SEASON

Tuition for the entire dance season and or the remaining of the dance season can be paid in full.  
If you choose this option, you will not be required to setup autopay.

If your child has to withdraw from the school, we will refund the remaining balance with an adjusted amount. There will be a two month tuition surcharge in order to replace your child in the classes we had reserved for them for the dance season.

*Take Five Dance Academy* **623-932-1342**

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